



ALAMO  
COLLEGES

## MEMORANDUM

**To:** Alamo Colleges District Family  
**From:** Mario Muniz, District Director of Public Relations  
**Date:** January 17, 2017  
**Subject:** Board Meeting Report

On behalf of Dr. Bruce Leslie, the following is a summary of proceedings of the Alamo Colleges District Board of Trustees meeting of January 17, 2017.

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**Link:** [Board Agenda - January 17, 2017](#)

### CEREMONIALS/RECOGNITION OF SPECIAL GUESTS

Student of the Month – January 2017

Ethan Cody Davenport Alamo Colleges District – Northeast Lakeview College, is the recipient of a \$500 La Prensa Foundation Inspirational Scholarship, courtesy of the La Prensa Foundation, founded by Tino & Amelia "Millie" Duran. Cody participated in a student exchange program while in high school that brought him to Boerne, TX. He fell in love with the city and the state of Texas and it brought him back two years ago shortly after he completed high school. After moving to Texas, he began classes at Alamo Colleges District - Northeast Lakeview College. He is active in the college's two honor societies (Phi Theta Kappa and National Society for Leadership and Success). He is a volunteer DJ at all extramural home games for both basketball and volleyball and participates as a line judge at volleyball games. Active in the community, Cody volunteers every Friday and Saturday with the local organization Taking it to the Streets, feeding the homeless and providing clothes and other necessary hygiene items for those in need. He first got involved with this organization during his first visit to Texas as an exchange student. Ethan Cody Davenport has completed almost forty credit hours at Alamo Colleges District - Northeast Lakeview College and plans to complete his associate of science degree before transferring to a pharmacy program in Texas.

Employee of the Month – January 2017

Monica Ayala Jimenez – College Director of High school Programs – Alamo Colleges District – Palo Alto College

Employee of the Month – October 2016

Mary C. Ramirez – Police Officer – Alamo Colleges District – Northwest Vista College

Terracon Foundation Award of a \$5,000 Grant to Alamo Colleges District - San Antonio College to Support a Sustainable Shipping Container Home at the Eco Centro

2016 Healthy Workplace Recognition Platinum Level Award Presented by Mayor Ivy R. Taylor

## **CITIZENS TO BE HEARD**

### **CHAIR'S REPORT**

Chair's Report on Board of Trustees and Alamo Colleges District Items

Dr. Katz commended St. Philip's College for its participation in the 2<sup>nd</sup> Annual Pecan Jubilee organized by the San Antonio River Authority. Palo Alto College recently hosted the South San Antonio Chamber of Commerce's Leadership Academy. The chambers are our constituents and partners in the community. Dr. Katz expressed appreciation to Dr. Flores. St. Philip's College also recently participated in the production of a Tale of Two Communities, an Eastside Promise Zone documentary.

### **CHANCELLOR'S REPORT**

2016 Ethics Hotline Summary Report

### **COMMUNITY INVOLVMENT** – Denver McClendon, Chair

Trustees Report on Community Involvement

Mr. McClendon provided a summary of the SACSCOC Reports press conference held on 1/13. He and Mr. Alderete explained the importance of expeditiously addressing the reports, dispelling misconceptions and communicating with our stakeholders. Mr. McClendon echoed these comments at a recent NAACP meeting.

Dr. Katz discussed her work on countering the "Dark Store" loophole strategy used by Lowe's and other others to cut property tax bills. She reported a recent successful ruling in favor of the Bexar County Appraisal District. She will continue to be involved in opposition of this strategy which would cost taxpayers in Bexar County over 14 billion of dollars over the next four years.

### **LEGISLATIVE COMMITTEE** – Roberto Zarate, Chair

Legislative Report

Mr. Zarate and Dr. Sprague reported on their trip to the Capitol to visit with legislators on the opening day of legislature.

**STUDENT SUCCESS** – Clint Kingsbery, Chair

Mechatronics/Advanced Manufacturing Partnership with Texas/Alamo FAME – Bexar County Region

The Board authorizes the Chancellor or his designee to negotiate and execute a Memorandum of Agreement between Alamo Colleges District, Alamo Colleges District - St. Philip's College-Southwest Campus, and the Texas/FAME – Bexar County Region (Alamo FAME) that is subject to annual renewal. The MOA is to provide instruction to a dedicated cohort of Texas/Alamo FAME students in the advanced manufacturing earn and learn associate-level degree program, known as the Toyota Advanced Manufacturing Technician Program (AMT).

Progress on Resolution of Accreditation Issues with the Southern Association of Schools and Colleges (SACSCOC)

**POLICY AND LONG-RANGE PLANNING** – Denver McClendon, Chair

Policy B.9.1 - Educational Philosophy – The AlamoWay: Always Inspire, Always Improve

The Trustees approved the revised Policy B.9.1. To place in policy the Board of Trustees' position in response to service area employers' request that students be taught leadership skills or soft skills.

Action on Policy D.2.5 - Hiring Authority, Status, Assignments and Duties

The Board approved the revised Policy D.2.5. To clarify that the Chancellor will consult with the appropriate College President or Vice Chancellor before exercising his authority to reassign employees.

Action on Policy A.1.1 - Legal Name and College Organizational Units

The Trustees approved revised Policy A.1.1. To authorize the use of the phrase "Alamo Colleges District" in lieu of "Alamo Colleges" as the brand of the College District on important documentation. The College District branded itself "Alamo Colleges" in 2009. SACSCOC has indicated a preference for the use of the variant "Alamo Colleges District" in many but not necessarily all contexts to avoid any inaccurate inference that the District rather than the Colleges is the accredited entity.

**BUILDING, GROUNDS AND SITES SELECTION** – Joe Alderete, Chair

Adoption of a Revised 2017 Capital Improvement Program (CIP) Project List

The Board approved the revised 2017 Capital Improvement Program ("CIP") project list. To adjust the 2017 project list after review by the Citizen's Bond Advisory Committee. The Board directed administration to prepare a CIP project list consistent with its 2017 Debt Management Plan adopted May 17, 2016. The project list was presented to the Board at its CIP Retreat Special Board Meeting on June 29, 2016 and January 7, 2017. The Board at its meeting of July 12, 2016

formed a Citizen's Bond Advisory Committee for the CIP. At a meeting on September 20, 2016, the Board approved the draft CIP list and charged the Committee with reviewing the draft CIP project list. The Board has received a CIP project list review report from Citizen's Bond Advisory Committee. The revised Proposed CIP Project List attached reflects the Board's consideration of that Committee input.

#### Order Calling a Bond Election to Be Held by the Alamo Colleges District, Making Provision for the Conduct of a Joint Election, and Resolving Other Matters Incident and Related to Such Election

The Trustees adopted the Order: (i) Calling for a Bond Election to be held on May 6, 2017 to authorize the Alamo Community College District to issue and sell bonds of the District in the principal amount not to exceed \$450,000,000 for the purpose of designing, constructing, renovating, improving, acquiring, and equipping new and existing facilities in the District and the purchase of necessary sites for these and future facilities, (ii) Authorizing the Bond Election to be conducted by and through Bexar County Elections Administration, with the Bexar County Elections Administrator administering and performing the services specified in a contract for election services; and (iii) Authorizing the District to enter into a Contract for Election Services With Bexar County Elections Administration and joint agreements with other political subdivisions, all as detailed in the attached Order.

#### Amendment to Interlocal Agreement with Kerrville Independent School District for Facility Use for Kerrville Regional Center

The Board authorized the Chancellor or his designee to negotiate and execute an amendment to modify Section 1.1 of the Agreement to add a second site of the Center, that being 1121 Second Street, Kerrville, Texas, for use, without limitation, for the delivery of Continuing Technical Education to area residents, for a period of 10 years from the effective date hereof. To allow Alamo Colleges District to utilize a second Tivy ISD building for the purpose of delivering Career and Technology Programs as an expansion of the current Alamo Colleges District – Greater Kerrville Center. This facility will allow continuation of Welding, Construction, and other technical courses that are offered by the Alamo Colleges at the airport location that is no longer available for this purpose.

#### **AUDIT, BUDGET AND FINANCE – Roberto Zarate, Chair**

##### Annual Review of the Audit Committee Charter

The Trustees approved the Audit Committee Charter to be effective as of January 17, 2017. Annually, the Audit, Budget, and Finance Committee must review and assess the adequacy of its charter, and provide its approval of the charter. At this time, the only change recommended by the Internal Audit Department is the addition of Dr. Yvonne Katz, Board of Trustees Chair, to the signatory page. Any updates to the charter require Board approval.

##### Annual Review of the Internal Audit Charter

The Board approved the Internal Audit Charter to be effective as of January 17, 2017. Professional practice standards require an annual review of the Internal Audit Charter. At this time, changes are recommended to bring the charter into alignment with the current model Internal Audit Charter published by the Institute of Internal Auditors and recent recommendations submitted by quality assessment review providers. Any updates to the charter require Board approval.

**Audit Services Policy C.1.2 and Internal Audit Protocol C.1.2.1**

The Trustees approved the policies and procedures related to audit services. Periodic review and approval of the Audit Services Policy (C.1.2) pertains to both external audit and internal audit. The Audit Services Policy was last amended on January 19, 2016. Internal Audit recommends a minor change correcting the title of the referenced Internal Audit Protocol. No other changes are recommended by the Internal Audit Department to the Audit Services Policy.

**PERSONNEL**

**Appointment of Full Time Faculty**

The Trustees approved the appointment of two (2) Full Time Faculty submitted by the College Presidents for the 2016-2017 academic year.

**Appointment of Administrators**

The board approved the recommendation of employment for the following administrative position: Veronica R. Garcia, Ph.D, President, Alamo Colleges District, Northeast Lakeview College. Dr. Leslie recognized Dr. Cleary for his leadership, enthusiasm and efforts on behalf of Northeast Lakeview College.

**CONSENT AGENDA**

Approved

**Next Regular Board Meeting Date: Tuesday, February 28, 2017**

George E. Killen Community and Education Service Center  
101 Community Meeting Room  
201 West Sheridan, San Antonio, Texas